



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

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Fifth District

February 23, 2009

To: Audit Committee

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "W. T. Fujioka", is written over the printed name and title.

BOARD POLICY REVIEW – 5.135: COUNTY CONTRACTOR NOTIFICATION TO CONTRACT EMPLOYEES REGARDING THE NEWBORN ABANDONMENT LAW (SB 1368) (THE SAFELY SURRENDERED BABY LAW)

Based on the request of the Executive Officer of the Board of Supervisors, this Office, in collaboration with the Internal Services Department and County Counsel, reviewed Board of Supervisor's Policy 5.135: County Contractor Notification to Contract Employees Regarding the Newborn Abandonment Law (SB 1368)(The Safely Surrendered Baby Law). We recommend the sunset review date be extended four more years to March 20, 2013.

If you have any questions regarding this memorandum, please contact James Hazlett at (213) 974-1148 or jhazlett@ceo.lacounty.gov.

WTF:ES:MKZ
FC:JH:pg

Attachment

c: Executive Officer, Board of Supervisors
County Counsel
Director of Internal Services

2009-02 – 02-23-09 Board Policy Review – 5.135 County Contractor Notification to Contract Employees Regarding Newborn Abandonment Law

"To Enrich Lives Through Effective And Caring Service"

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Los Angeles County BOARD OF SUPERVISORS POLICY MANUAL

Policy #:	Title:	Effective Date:
5.135	County Contractor Notification to Contract Employees Regarding the Newborn Abandonment Law (SB 1368) (The Safely Surrendered Baby Law).	06/04/02

PURPOSE

To ensure County contractors and contract employees, including any subcontractors, are aware of the Newborn Abandonment Law (The Safely Surrendered Baby Law) that permits a parent to safely surrender a newborn baby, at designated sites, without fear of prosecution, so that no baby in Los Angeles County is discarded or abandoned.

REFERENCE

June 4, 2002, Board Order adopting the Children's Planning Council's "Recommendations for More Effectively Implementing the Newborn Abandonment Law," Synopsis 116

August 1, 2002, joint memorandum from the Director of Internal Services and County Counsel to Each Supervisor, "Safe Haven Task Force Report – Recommendation No. 11"

POLICY

All new and renewed County contracts shall stipulate that each staff person in that contract organization, including any subcontractors, be provided information about the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby.

All solicitations shall include the following standard language:

Safely Surrendered Baby Law

The Contractor shall notify and provide to its employees, and shall require each subcontractor to notify and provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The fact sheet is set forth in Appendix __ (title) of this solicitation document and is also available on the Internet at www.babysafela.org for printing purposes.

All contracts shall include the following two standard provisions:

NOTICE TO EMPLOYEES REGARDING THE SAFELY SURRENDERED BABY LAW

The Contractor shall notify and provide to its employees, and shall require each subcontractor to notify and provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The fact sheet is set forth in Exhibit __ (title) of this Contract and is also available on the Internet at www.babysafela.org for printing purposes.

CONTRACTOR'S ACKNOWLEDGMENT OF COUNTY'S COMMITMENT TO THE SAFELY SURRENDERED BABY LAW

The Contractor acknowledges that the County places a high priority on the implementation of the Safely Surrendered Baby Law. The Contractor understands that it is the County's policy to encourage all County Contractors to voluntarily post the County's "Safely Surrendered Baby Law" poster in a prominent position at the Contractor's place of business. The Contractor will also encourage its Subcontractors, if any, to post this poster in a prominent position in the Subcontractor's place of business. The County's Department of Children and Family Services will supply the Contractor with the poster to be used.

RESPONSIBLE DEPARTMENT

Internal Services Department

County Counsel

Chief Executive Office

DATE ISSUED/SUNSET DATE

Issue Date: March 20, 2003

Reissue Date: March 20, 2006

Reissue Date: March XX, XXXX

Sunset Review Date: March 20, 2006

Sunset Review Date: March 20, 2009

Sunset Review Date: March XX, XXXX